

	A	B	C	D	E	F	G	H	I	J
1	AUDIT AND PERFORMANCE SYSTEMS COMMITTEE BUSINESS PLANNER The Business Planner details the reports which have been instructed by the Committee as well as reports which the Functions expect to be submitting for the calendar year.									
2	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Lead Officer / Business Area	Directorate		Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
3	20 August 2019									
4	Standing Item	Annual Performance Report (National & MSG Indicators)	Per APSC Terms of Reference	On agenda	Alison Macleod	Strategy Lead	ACHSCP			
5	Standing Item	Financial Monitoring Report	Aug-19 (APS), Nov-19 (IJB), 25 Feb (APS)	On agenda	Alex Stephen	Chief Finance Officer	ACHSCP			
6	Standing Item	Contract Register Annual Review	Annual - last reported September 2018		Anne McKenzie	Lead Commissioner	ACHSCP		D	Delayed pending strategic commissioning report to next IJB
7	Standing Item	External Auditor Report	Annual - last reported September 2018		Andy Shaw	External Audit	KPMG		R	Reported to last meeting
8	Standing Item	Strategic Risk Register	Bi-Annual - August and February	On agenda	Martin Allan	Business Manager	ACHSCP			
9	29 October 2019									
10	Standing Item	Review of Financial Regulations	Per APSC Terms of Reference		Alex Stephen	Chief Finance Officer	ACHSCP			
11	Standing Item	Review of Terms of Reference	Per APSC Terms of Reference		Alan Thomson	Legal Officer	Governance			
12	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP			
13	Standing Item	BAEF	Review following close of CCG, Strategic Risk & H&S Work		Martin Allan	Business Manager	ACHSCP			
14	Standing Item	Internal Audit Reports	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
15	Standing Item	Transformation Programme Monitoring	Quarterly Reporting		Gail Woodcock	Transformation Lead	ACHSCP			
16	25 February 2020									
17	Standing Item	Financial Monitoring Report	Nov-19 (IJB), 25 Feb (APS)		Alex Stephen	Chief Finance Officer	ACHSCP			
18	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP			
19	Standing Item	Quarterly Performance Monitoring	Per APSC Terms of Reference		Alison Macleod	Lead Strategy Manager	ACHSCP			
20	Standing Item	Review of Risk Appetite Statement	Per APSC Terms of Reference		Martin Allan	Business Manager	ACHSCP			
21	Standing Item	Transformation Programme Monitoring	Quarterly Reporting		Gail Woodcock	Transformation Lead	ACHSCP			
22	Standing Item	Internal Audit Reports and Plan	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
23	Standing Item	External Auditor Annual Plan	Per APSC Terms of Reference		Andy Shaw	External Audit	ACHSCP			
24	Standing Item	Strategic Risk Register	Bi-Annual - August and February		Martin Allan	Business Manager	ACHSCP			
25	28 April 2020									

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	Date Created	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Lead Officer / Business Area	Directorate		Delayed or Recommended for removal or transfer, enter either D, R, or T	Explanation if delayed, removed or transferred
2										
26	28.05.2019	APS Duties Report	APS 28.05.2019 - Request that the Chief Finance Officer presents this report to the APS on an annual basis at the start of each financial year.		Alex Stephen	Chief Finance Officer	ACHSCP			
27	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP			
28	Standing Item	Transformation Programme Monitoring	Quarterly Reporting		Gail Woodcock	Transformation Lead	ACHSCP			
29	Standing Item	Internal Audit Reports	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
30	Standing Item	Review of Local Code of Governance	To provide assurance on Governance Environment		Alex Stephen	Chief Finance Officer	ACHSCP			
31	Standing Item	Review of Financial Governance	To provide assurance on Governance Environment		Alex Stephen	Chief Finance Officer	ACHSCP			
32	Standing Item	Approval of unaudited Accounts	Per APSC Terms of Reference		Alex Stephen	Chief Finance Officer	ACHSCP			
33	Standing Item	Annual Governance Statement	To provide assurance on Governance Environment		Alex Stephen	Chief Finance Officer	ACHSCP			
34	2 June 2020									
35	Standing Item	Internal Audit Annual Report	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
36	Standing Item	Review of relevant Audit Scotland reports	Good practice to see national position		Alex Stephen	Chief Finance Officer	ACHSCP			
37	Standing Item	Transformation Programme Monitoring	Quarterly Reporting		Gail Woodcock	Transformation Lead	ACHSCP			
38	Standing Item	Internal Audit Reports	Assurance that services are operating effectively		David Hughes	Chief Internal Auditor	Governance			
39	Standing Item	Review of Code of Conduct	Per APSC Terms of Reference		Derek Jamieson	Committee Officer	Governance			
40	Standing Item	Approval of Audited Accounts	Per APSC Terms of Reference		Alex Stephen	Chief Finance Officer	ACHSCP			
41	Standing Item	External Audit Report	Per APSC Terms of Reference		Andy Shaw	External Audit	KPMG			